様式４

**登録申請書**

年　　　月　　　日

南部保健所長　　殿

住所又は所在地

氏名又は名称

代表者の氏名・住所

建築物における衛生的環境の確保に関する法律第12条の２第１項の登録を受けたいので、関係書類を添えて申請します。

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| 登録区分 |  | |
| 営業所の所在地 |  | |
| 営業所の名称 |  | |
| 営業所の　　　　　　　　　　　　　　　　責任者の氏名 |  | |
| 申請区分 | 新　規 | 更新（登録番号　第　　　　　　　　　号　） |

添付書類：

（１）別紙１～４の様式による書類

（３）有資格者であることを証する書類（写し）

（４）登録営業所の付近見取図（別紙５）

（５）必要に応じて検査室・保管庫の概要図面（写真貼付）（別紙５－２）

（６）機械器具類のカタログ又はその写し

(備考) 用紙の大きさは、日本工業規格A列４番とする。

(別紙１)　機械器具の概要を記載した書面の様式

**設　備　・　機　器　名　簿**

年　　　月　　　日現在

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| 名　　　　　称 | 型　　　　　式 | 数　量 | 性　　　能 | 所有・借入の別 | 購入年月 |
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(備考）　　用紙の大きさは、日本工業規格別A列４番とする。

別紙２　監督者等の氏名を記載した書面の様式

**監 督 者 等 名 簿**

年　　　月　　　日現在

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| 監督者等の名称 | 氏名 | 業務範囲 | 経験年数 | 資格の種別 | 資格取得年月日 |
| (注１） |  | (注２） |  | (注３) |  |
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(備考)　 用紙の大きさは、日本工業規格別A列４番とする。

(注１) 　清掃業の場合は清掃作業監督者、空気環境測定業の場合は空気環境測定実施者、空気調和用ダクト清掃業の場合は、ダクト清掃作業監督者、飲料水水質検査業の場合は水質検査実施者、貯水槽清掃業の場合は飲料水貯水槽清掃作業監督者、排水管清掃業の場合は排水管清掃作業監督者、建築物ねずみ昆虫等防除業の場合は防除作業監督者、建築物環境衛生総合管理業の場合は統括管理者、清掃作業監督者、空調給排水管理監督者及び空気環境測定実施者について記入する。

(注２)　 監督者等が複数いる場合は、それぞれの業務分担を記入する。

(注３)　 ○○講習会修了、建築物環境衛生管理技術者免状保有者等と記載する。

(備考）　　用紙の大きさは、日本工業規格別A列４番とする。

別紙３　従事研修の実施状況を記載した書面の様式

研修実施状況（計画）（　　　　　年　　月　　日　　　～　　　　　年　　月　　日）

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| 研修の期日 | 研修の内容 | 指導員の氏名及び資格 | 対象従事者数 | 参加従事者数 |
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(備考）　　用紙の大きさは、日本工業規格別A列４番とする。

別紙４　　作業の実施方法等を記載した書面の様式

**作 業 実 施 方 法 等**

年　　　月　　　日現在

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| 作業班編成 | 作業班 | 監督者等 | 使　用　す　る　機　械　器　具 |
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(備考）　　用紙の大きさは、日本工業規格別A列４番とする。

別紙４－２　　作業の実施方法等を記載した書面の様式

**作　業　実　施　方　法　等**

年　　　月　　　日現在

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| 業務を委託する際の手順及び委託した業務の実施状況の把握方法 |
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(備考）　　用紙の大きさは、日本工業規格別A列４番とする。

別紙５

**営業所の付近見取図**

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別紙５－２

**検査室（4号）、保管庫（５・６・７号）の概要を記した図面**

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|  | 設置場所位置図 | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
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| 構造及び機械器具の配置図（4号）、保管庫（5・6・7号） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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